



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
WORK SESSION  
MONDAY, MARCH 17, 2025 – 6:30 PM  
CITY HALL**

**ELECTED OFFICIALS PRESENT:**

David Eady - Mayor  
George Holt – Councilmember  
Jim Windham – Councilmember  
Laura McCanless – Councilmember  
Jeff Wearing – Councilmember  
Mike Ready – Councilmember  
Erik Oliver – Councilmember

**STAFF PRESENT:**

Marcia Brooks –City Clerk/Treasurer  
Bill Andrew – City Manager  
Mark Anglin – Police Chief  
Jody Reid – Utilities Supervisor  
David Strickland – City Attorney

**OTHERS PRESENT:** Roderick Stubbs (Oxford College), Laura Gafnea (Oxford College), Daniel Parson (Oxford College), Nick Cole, Kip Hart, Mike McQuaide, Jane Fadely

**Agenda (Attachment A)**

**1. Mayor’s Announcements**

None.

**2. Committee Reports**

- a. **Trees, Parks, and Recreation Board** – No report.
- b. **Planning Commission** – No report.
- c. **Downtown Development Authority** – No report.
- d. **Sustainability Committee** – No report.

**3. Discussion to Improve Safety at the Oxford College Athletic Field (Appendix B)**

Roderick Stubbs, Athletic Director for Oxford College, spoke to the City Council regarding recent occurrences of balls from the soccer field rolling out into the street. There are nets installed on the Moore Street side and the Stone Street side of the field. On the Haygood side, most balls are blocked by the opposing team fans. Some still get through on all three sides.

Possible solutions discussed included additional netting, caution signs, and temporary signs that would be put up during the games.

Mayor Eady asked Mr. Stubbs to consult with his colleagues and come back to the City with some recommendations to mitigate the situation. Mayor Eady also reminded Mr. Stubbs of the agreement with Oxford College concerning cutting off the field lights around 9:00 p.m. so they do not disturb residents at a late hour.

**4. Trail Selection for the Governor's Office of Planning and Budget (OPB) Funding (Appendix C)**

After discussion and input from the public, the Councilmembers took a straw vote to decide which trail would be eliminated. The vote was 4-3 to eliminate Trail #3. Trails 1, 2 and 4 will be voted on at the April regular session.

**5. Newton County Request to Continue Use of Community Room for a Polling Place During 2025 and 2026 (Appendix D)**

There were no concerns raised about continuing to use the Community Room as a polling place.

**6. Task Order from AtkinsRealis for Coordination between Oxford and GDOT on the New I-20 Bridge (Attachment E)**

There was no opposition to proceeding with the task order. A vote will be taken at the April regular session.

**7. Task Order from AtkinsRealis for a Sign Inventory and Traffic Control Plan (Attachment F)**

Mayor Eady clarified that the scope of the task order would be limited to traffic control signs. A majority of the Councilmembers were in favor of proceeding. A vote will be taken at the April regular session.

**8. Purchasing Card Agreement with Bank of America (Attachment F)**

Several City Councilmembers had reservations about why another credit card is needed. Laura McCanless was opposed to giving credit cards to department heads and recommended limiting participation to use of the card for central procurement processing. Ms. McCanless and George Holt felt that there may be more burden keeping up with the increased requirements. Bill Andrew suggested developing written controls that would guide use of the purchasing card. Marcia Brooks will work on a policy for this purpose.

**9. Revised Proposal from TSW for Planning Services (Attachment G)**

Erik Oliver expressed concerns about discussing changes to Oxford zoning related to anticipated development of properties outside the Oxford City limits. A vote will be taken at the April regular session.

**10. Other Business**

- a. Code Enforcement Update – Bill Andrew announced that he and Chief Anglin have been working on their approach for several properties.

b. City Manager Update

**11. Work Session Meeting Review**

**12. Executive Session**

**Erik Oliver made a motion to enter Executive Session at 8:36 p.m. to discuss real estate matters. Mike Ready seconded the motion. The motion was approved unanimously (7/0).**

**Jim Windham made a motion to exit Executive Session at 8:48 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).**

**13. Adjourn**

Mayor Eady adjourned the meeting at 8:48 p.m.

Respectfully Submitted,



Marcia Brooks  
City Clerk/Treasurer